



**Morwenstow Parish Council**

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**Draft Minutes** of the Monthly Parish Council Meeting that took place at 7:30pm on Wednesday 17<sup>th</sup> September 2025 in the Committee Room of the Community Centre.

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| 1.  | Attended by: Cllrs. J Hobbs (Chair), J Phipps, N Steer, G Worden, J Payne, C Myers, J Amos-Yeo, R Savage, S Tilbey, B Savage, Cornwall Councillor Faye Emery, incoming Clerk - J Steer, and the Clerk – S Rosser.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2.  | Apologies for absence: <i>None.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 3.  | Public Participation: <i>None.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4.  | Disclosures: <i>None.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5.  | Dispensations: <i>None.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6.  | The previously circulated minutes of the Monthly Parish Council meetings held on 16 <sup>th</sup> July 2025; along with the planning Meetings held on 6 <sup>th</sup> August & 3 <sup>rd</sup> September 2025 were approved and signed by the Chair.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 7.  | Matters arising from previous minutes and updates. <i>None.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 8.  | <p>Report from Cornwall Councillor: Faye Emery.</p> <ul style="list-style-type: none"><li>• <i>Request made for people to complete the RoWip &amp; The Fire and Rescue survey by the end of October. Both surveys available on - <a href="https://letstalk.cornwall.gov.uk">https://letstalk.cornwall.gov.uk</a></i></li><li>• <i>Community Chest. Deadline 13<sup>th</sup> Feb 2026. Previously £1400 per Councillor. There has been a significant reduction in grants available now stands at between £200 &amp; £750. FE requested suggestions regarding who could be supported.</i></li><li>• <i>Full CC meeting yesterday (16<sup>th</sup> Sept 2025), with discussions around a SWW Water summit; Question asked regarding legal powers of CC &amp; issues of water pollution. FE explained CC may not be able to do anything about water pollution.</i></li><li>• <i>Motion to protect County Farms – well supported but deferred to Cabinet</i></li><li>• <i>CAP meeting. Discussion of drains/drainage and surface water flooding. <b>Specific grid references are to be supplied to C. Cllr. Emery with specific known areas of regular flooding and any gulleys requiring clearing.</b></i></li><li>• <i>Thanked PC for invitation to Health and Well-Being Project Launch Event – with special thanks to the Clerk and her daughter.</i></li><li>• <i>Question asked; Why do CC think it is a good idea to increase car park charges? Transport Portfolio holder is looking at a more site specific approach rather than blanket increase, with intent to reduce impact on shops and trade.</i></li></ul>                                                                                                                                                                                                                                                                                                                                                |
| 9.  | <p>Parish Maintenance and Matters for discussion:</p> <p>a) Parish maintenance &amp; hedges – <i>Trimming will be placed in Hamlets. Issue raised regarding grass on main road at Stursdon and Crimp. Dog complaints – there has been improvement since notices placed on FB/Social media. Gladwish – FE asked to check the state of play with the reoccurring hedge trimming issues at Chapel Levels.</i></p> <p>b) Enhanced LMP offer; <i>Six paths have been identified as areas for potential improvement – currently waiting for contractors/quotes. Work requires approval PRIOR to spending. FE to follow up with information on Combe valley Bridge.</i></p> <p>c) Completed tree log; <b>the log was checked, signed and retained by the Clerk.</b> <i>Quote for tree surgery – three trees identified with issues. Resolved to go forward with Ground to Canopy – allowance in the precept to be made for these works.</i></p> <p>d) Playpark log; <b>the log was checked, signed and retained by the Clerk.</b> <i>Issues with Tower as already highlighted. Safe at present. Quotation for replacement received from Outdoor Play People at a cost of £8,259.00. Potential to recycle slide. Funding would need to be sought – suggestion to include 25% PC contribution and 75% other funder. - <b>Add to January Agenda.</b> Suggestion to speak to Kilkhampston PC to see where their funding/money came from.</i></p> <p>e) Overall grounds log; <b>the log was checked, signed and retained by the Clerk.</b></p> <p>f) Outdoor fitness equipment log; <b>the log was checked, signed and retained by the Clerk.</b></p> <p>g) Housing opportunity. <i>Woodford. Cllr. Tilbey suggested that Cornwall Councillor La Broy would be interested in conversations along with North Kernow Community Housing. Hartland have successfully achieved similar recently. Further conversation to be had with the landowner – Cllr. Hobbs to progress.</i></p> |
| 10. | <p>Safeguarding plans going forward following the recent training:</p> <p>a) Safer recruitment: <i>Statement of fact - Zurich insurance requires that all contractors undergo DBS checks. <b>Resolved to</b></i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|     | <p><b>do this, following on from the previous resolution that employees and Councillors hold valid certificates of which is currently in progress.</b></p> <p>b) Potential to offer an information session or signposting to parents at regular events. Clerk awaiting response from GCHQ. <b>Safeguarding signposting to be added to the website and in the noticeboards for MARU and MASH. Cllr Tilbey to seek details of course providers</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 11. | Finalisation of the <a href="#">Emergency Plan</a> updates for 2025. Further amendments required in November for the Clerk switchover as keyholder for the hall.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12. | <p>New resident welcome pack: Update. Formatted draft will be returned to the October meeting by the Clerk.</p> <ul style="list-style-type: none"> <li>Welcome – Cllr. Hobbs</li> <li>History - Clerk</li> <li>Religious venues – <b>Cllr. Tilbey – to be sent to Clerk</b></li> <li>Facilities – Cllr. Phipps</li> <li>Establishments – Cllr. Phipps</li> <li>Groups – Cllr. Myers</li> <li>Outdoors – PROW &amp; SWCP etc – Cllr. Steer</li> <li>Useful contacts – Cllr. Phipps</li> <li>Education – <b>Cllr. Payne – to be sent to Clerk</b></li> <li>Emergency Plan - to be taken from website – Clerk</li> <li>Re-occurring events – Patronal Festival/One off events/monthly events and so on – Cllr. Amos-Yeo</li> <li>Transport – <b>Cllr. Worden – to be sent to Clerk.</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 13. | <p>a) Review of the Health &amp; Well Being Project launch event:</p> <ol style="list-style-type: none"> <li>Event took place during very wet weather. Thank you to Liam Dart who opened the event, and thanks given to the Cllrs. who attended.</li> <li>Almost had the first booking last night with the football club for the MUGA but it wasn't required in the end.</li> <li>Separate bank account now required to keep things transparent. <b>Clerk to action this.</b></li> <li>A booking email is in place along with a dedicated page on the website.</li> <li>It was reported that the final grant reports are being worked in order to tie up everything and claim the last funding monies for the latest equipment.</li> <li>Matting to go in front of the shed door is still required, in addition to fitting out the shed yet with the tools and racks etc. Expenditure previously approved for this up to £200.00.</li> <li>The Project was featured in the local press between the last meetings. <b>Clerk to send a press release with photos as a follow up.</b></li> <li>Thanks given to Derek Myers for being the official photographer for the afternoon.</li> <li>Liam of LJD Coaching intends to book the space for various uses and consider holiday club provision here. Would also be able to put on fully funded cycling proficiency including family cycling proficiency.</li> <li>Thanks forwarded to all advertisers supporting the press feature.</li> </ol> <p>b) Skateboard ramp request.<br/>Discussion around 'available' skate ramp and associated costs. Agreed to thank the Parishioners for their kind offer, The Council need to undertake further investigation; and feel if this idea is to progress, it may be more beneficial to buy new. Discussions regarding Potential new area of development for placement of ramp. Parishioner involvement will be required and further costs in terms of planning/noise assessment/run off/possible relocation of other items/item cost/ running costs etc. <b>Clerk to ask the interested party for further details and thank them.</b></p> <p>c) Emergency tree works ordered by the Clerk; A professional was sought under 6.9. i) of the Finance Regulations. Cost of £350 +VAT – approved in item 20 a).</p> <p>d) Addition of the new equipment (&amp; Hawker sign). <b>Confirmation received from Zurich of no further additional costs.</b></p> |
| 14. | Review of the Hawker Event: The event was very successful and well attended. The Church event was also well attended, with the advert in the local media contributing to attendance overall, with many making further contact following their 'google alerts'.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 15. | <p>Website renewal: Possible change of provider in order to meet changing requirements of the Parish. Rec'd inv. For 12 months of the existing website/email however a booking calendar is required for the MUGA. Rob Wassell of Bude SEO has been in touch about providing this and could provide the website facilities going forward. TEEC have now said that while they can't provide a calendar that is automated they would be open to talking to a third party (Bude SEO) to see if it is possible to integrate his calendar system into the existing website and then be able to offer it to others.</p> <p>Clerk agreed to also speak to Tom Westlake; Does he offer a complete package? (Hosting, etc) <b>Clerk to report back to Cllrs.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 16. | Report of the Community Area Partnership meeting on Monday 8 <sup>th</sup> September. <b>Covered in C.Cllr. Emery's report.</b><br><a href="https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/north-cornwall/">https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/north-cornwall/</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 17. | <p>a) Community Centre Building extension request: Updates, Discussion around receipt of deeds today (17<sup>th</sup> Sept 2025), which show the relevant area is not included. Recommendation from Solicitor for a new lease to include appropriate areas and be a level ground, £1100 base cost. Clerk to go back to MCC with further info. A meeting will be required.</p> <p>b) E.V. Charging: With approximate costs around £5000 for a rapid charge unit, PC will require a grant.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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|                                                                            | <p><b>Clerk to look into the returns/benefits of installing (including a 'grounding mat').</b><br/> <b>FE to follow up on details of potential timescale for EV grant &amp; costs such as standard charges, etc.</b><br/> <b>Question for Clerk to follow up with CALC – How have other T &amp; PC's done this and does it eventually pay for itself?</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
| 18.                                                                        | <p><b>General Training:</b> Number of opportunities within the Training Bulletin – available to all Councillors – see <a href="#">Calendar</a>.<br/> - Code of Conduct – <b>Cllr Tilbey to re-book</b>. Clerk to speak to CALC to check availability.<br/> <b>Update on Neighbourhood Planning and Neighbourhood Priorities Statements - Tuesday 30 September, 4.00-5.15 pm ONLINE</b><br/> <b>DBS Checks:</b> Six of these are complete, one awaits ID checks with three requiring completion. <b>Clerk to send link again to those outstanding.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
| 19.                                                                        | <p>Correspondence:<br/> * Cornwall Council: affordable housing; Planning officers; planning consultations x 2; positive planning; Cllr Faye Emery; T &amp; PC newsletter; code of conduct training; credit control; DBS service; Employment Vetting; community emergency plan; east area subcommittee &amp; strategic planning; 20mph phase 4 pre-consultation; chargeable waste; CAP; positive planning; James Thomas; dogs on beaches consultation; Sept 2025 catch the bus month; LMP enhanced application invitation; supplier remittance.<br/> * <a href="#">Cornwall ALC</a> &amp; <a href="#">NALC</a> – various including bulletins &amp; training update, LGA pay award and Sarah Mason retirement.<br/> * H &amp; WB Project various * Tree surgeon quotations * Water hygiene support legionella testing services<br/> * Parishioner Emails: Posters for website/form for website/skate ramp request/planning query/footpath investigation results request/. Phone calls and verbal reports of issues with dogs being brought into the Playing Fields.<br/> * NatWest – interest rate reducing * Pension regulator re-enrolment * Clerk position: various * Bude SEO re website<br/> * BDO LLP – conclusion of audit * PHS/Citron Hygiene * Dawn Leighfield safeguarding training * Cornwall Air Ambulance Support request * Devon &amp; Cornwall Alerts – various * Ben Maguire MP – thank you * Rowen Mackenzie – National Trust.<br/> * Invoices: Aquiss, Chadds, Parish Magazine Printing, S. Francis, Redsmart, TEEC, Kevin Sluggett.<br/> * Newsletters and updates from <a href="#">Information Commissioners Office</a>; HMRC; <a href="#">Rural Service Network</a>; <a href="#">South West Coast Path</a>; <a href="#">Volunteer Cornwall</a>. C&amp;OIS NHS Summer 2025<br/> <b>Discussed:</b><br/> National Energy Foundation – fuel poverty. <b><u>Information to be included in Hamlets.</u></b><br/> Peninsula Transport – rural mobility funding<br/> Cornwall Trades Union<br/> RCHT Annual Public meeting invitation - <i>Thursday 18 September 2025, 9.45 am to 11.30am link for teams.</i><br/> OPCC's CCTV funding scheme 2025 – <i>could apply for up to £10,000</i><br/> Rights of way Improvement Plan - <i>Local Member and Town and Parish Council Engagement</i><br/> Permission in Principle guidance for local councils – <b>available to all Cllrs. Cllrs. Hobbs and Phipps to take a detailed look.</b></p>                                                                                   |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
| 20.                                                                        | <p>Finances:<br/> a) The accounting spreadsheets had been distributed prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs. The payments are being made online by bacs now. Both the current and incoming Clerks will do this together on Thursday 18<sup>th</sup> September 2025. Cllrs. R Savage &amp; B Savage checked and signed the bank statements and statement of accounts.<br/> <i>It was also noted that the Council need to start making employer national insurance contributions (contained within payments).</i><br/> Invoices paid as follows.<br/> <b>AUGUST:</b> Aquiss – Broadband £35.00; NatWest Bank Charges £4.55; Harrod Sport – Equipment for MUGA £3,559.84; ShedsScene – balance for shed installation £992.00; Tindle Newspaper – Advert for open event £124.74; Biffa Waste Service – Initial payment for set up and bags £159.82<br/> <b>SEPTEMBER:</b> Aquiss – Broadband £35.00; NatWest Bank Charges £1.75; Parish Magazine Printing – Hamlets £46.19; BDO LLP – External Audit £504.00; CALC – Code of Conduct Training £243.00; Cornwall Council – DBS checks £197.50; Redsmart – Signage for MUGA etc £207.60; Chadds – toilet rolls £89.93; TEEC website £194.39 [included but may be reduced or not paid]; Kevin Sluggett – hedge trimming £1,296.00; Tree Fella South West – Emergency works £420.00; ShedsScene Bude – benches and installation £587.00; S. Rosser – Clerk salary July – Sept inc. repayment of loans £2,089.67; Morwenstow Community Centre Committee – hire of room and storage £102.00; Morwenstow Methodist Church – hire of room £13.00; HMRC – PAYE &amp; NI £211.13.<br/> Statement of Accounts as at 31st July 2025 for September 2025 Meeting:</p> <table> <tr> <td>Current Account Balance as at 30/06/2025 brought forward</td><td>£ 6,973.30</td></tr> <tr> <td>Plus payment in: MCCC - £500 Hawker Sign contribution and £1 rent</td><td>£ 501.00</td></tr> <tr> <td>Less payments debited up to 31/07/2025</td><td>£ 1,300.39</td></tr> <tr> <td>Current Account Balance as at 31/07/2025 as per bank statement</td><td>£ 6,173.91</td></tr> <tr> <td>Less cheques issued still to be debited</td><td>£ 0.00</td></tr> <tr> <td>Balance in Current Account will be</td><td>£ 6,173.91</td></tr> <tr> <td>Balance in Business Reserve Account as at 30/06/2025 as per bank statement</td><td>£ 10,312.90</td></tr> <tr> <td><b>Total Funds</b></td><td><b>£ 16,486.81</b></td></tr> </table> | Current Account Balance as at 30/06/2025 brought forward | £ 6,973.30 | Plus payment in: MCCC - £500 Hawker Sign contribution and £1 rent | £ 501.00 | Less payments debited up to 31/07/2025 | £ 1,300.39 | Current Account Balance as at 31/07/2025 as per bank statement | £ 6,173.91 | Less cheques issued still to be debited | £ 0.00 | Balance in Current Account will be | £ 6,173.91 | Balance in Business Reserve Account as at 30/06/2025 as per bank statement | £ 10,312.90 | <b>Total Funds</b> | <b>£ 16,486.81</b> |
| Current Account Balance as at 30/06/2025 brought forward                   | £ 6,973.30                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
| Plus payment in: MCCC - £500 Hawker Sign contribution and £1 rent          | £ 501.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
| Less payments debited up to 31/07/2025                                     | £ 1,300.39                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
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| Less cheques issued still to be debited                                    | £ 0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
| Balance in Current Account will be                                         | £ 6,173.91                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |
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| <b>Total Funds</b>                                                         | <b>£ 16,486.81</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |            |                                                                   |          |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |                    |                    |

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|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------|----------------------------------|------------|----------------------------------------|------------|----------------------------------------------------------------|------------|-----------------------------------------|--------|------------------------------------|------------|----------------------------------------------------------------------------|-------------|-------------|-------------|----------------------|--------|----------------------------------------------|-------------|
|                                                                            | <p style="text-align: right;">Less earmarked funds <span style="float: right;">£ 0.00</span><br/> <i>Available funds held as at 31/07/2025</i> <span style="float: right;">£ 16,486.81</span></p> <p>Statement of Accounts as at 29<sup>th</sup> August 2025 for September 2025 Meeting:</p> <table style="width: 100%;"> <tr> <td>Current Account Balance as at 31/07/2025 brought forward</td><td style="text-align: right;">£ 6,173.91</td></tr> <tr> <td>Plus payment in: HMRC VAT refund</td><td style="text-align: right;">£ 2,096.86</td></tr> <tr> <td>Less payments debited up to 29/08/2025</td><td style="text-align: right;">£ 4,875.95</td></tr> <tr> <td>Current Account Balance as at 29/08/2025 as per bank statement</td><td style="text-align: right;">£ 3,394.82</td></tr> <tr> <td>Less cheques issued still to be debited</td><td style="text-align: right;">£ 0.00</td></tr> <tr> <td>Balance in Current Account will be</td><td style="text-align: right;">£ 3,394.82</td></tr> <tr> <td>Balance in Business Reserve Account as at 30/06/2025 as per bank statement</td><td style="text-align: right;">£ 10,312.90</td></tr> <tr> <td>Total Funds</td><td style="text-align: right;">£ 13,707.72</td></tr> <tr> <td>Less earmarked funds</td><td style="text-align: right;">£ 0.00</td></tr> <tr> <td><i>Available funds held as at 28/08/2025</i></td><td style="text-align: right;">£ 13,707.72</td></tr> </table> <p>b) Conclusion of Audit received – 1 day too many was given for public to inspect records. <b>Nothing formal to note from the auditor.</b></p> <p>c) Consideration of amount of money to transfer to savings following receipt of the precept. <b>Resolved to transfer £5,000 to the savings account upon repayment of the grant funding.</b></p> <p>d) Banking update. NatWest are being very difficult, now saying we aren't eligible for free bankline but a chargeable version is available at a cost of £20.00 per month. <b>Clerk awaiting a formal response as this information has only been given on the telephone so far, without good reasoning.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Current Account Balance as at 31/07/2025 brought forward | £ 6,173.91 | Plus payment in: HMRC VAT refund | £ 2,096.86 | Less payments debited up to 29/08/2025 | £ 4,875.95 | Current Account Balance as at 29/08/2025 as per bank statement | £ 3,394.82 | Less cheques issued still to be debited | £ 0.00 | Balance in Current Account will be | £ 3,394.82 | Balance in Business Reserve Account as at 30/06/2025 as per bank statement | £ 10,312.90 | Total Funds | £ 13,707.72 | Less earmarked funds | £ 0.00 | <i>Available funds held as at 28/08/2025</i> | £ 13,707.72 |
| Current Account Balance as at 31/07/2025 brought forward                   | £ 6,173.91                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Plus payment in: HMRC VAT refund                                           | £ 2,096.86                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Less payments debited up to 29/08/2025                                     | £ 4,875.95                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Current Account Balance as at 29/08/2025 as per bank statement             | £ 3,394.82                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Less cheques issued still to be debited                                    | £ 0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Balance in Current Account will be                                         | £ 3,394.82                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Balance in Business Reserve Account as at 30/06/2025 as per bank statement | £ 10,312.90                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Total Funds                                                                | £ 13,707.72                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| Less earmarked funds                                                       | £ 0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| <i>Available funds held as at 28/08/2025</i>                               | £ 13,707.72                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| 21.                                                                        | HR: Appointment of Mrs Jayne Steer as Morwenstow Parish Clerk/R.F.O. effective 1 <sup>st</sup> November 2025. <b>Employment Contract signed by Chair in the witness of full council.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| 22.                                                                        | <p>Planning:</p> <p><b>Planning Partnership:</b> No update available from Cllr. Worden at this stage.</p> <p>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</p> <p><b>P1 - <a href="#">PA25/06504</a></b>   Outline planning application with all matters reserved for 1 dwelling (self and custom build)   Land And Building Adj To Longwood Barn Gooseham Bude Cornwall EX23 9PH</p> <p>MPC Comments: Whilst Morwenstow Parish Council wish to support local applications for housing; (accepting that this application is outline only) the Parish Council do not feel that there is sufficient information to support the need at this time. The Parish Council do not agree that there is comparison with application PA23/08687, as any precedent.</p> <p><b>No further applications were discussed.</b></p> <p><b>Enforcement updates – if available.</b></p> <ul style="list-style-type: none"> <li>• <b>Application update:</b><br/> <a href="#">PA25/02753</a>   Retrospective change of use to campsite and glamping with associated work - Land West Of Eastcott Cross Farm House Gooseham Bude Cornwall EX23 9PN – <b>COMMITTEE DECISION now, awaiting date. Scheduled for Tuesday 28<sup>th</sup> October.</b> For clarification for the full council; Cornwall Councillor Faye Emery was asked by the Chairman for her reasoning in the decision to take the committee route with this application. C.Cllr. Emery explained that her decision is in relation to the weight given by the planning officer to the sustainability element of the planning policy framework. It was requested and accepted, that future applications facing this route should be consulted with the Parish Council prior to processing.</li> </ul> <p>For information only:</p> <ul style="list-style-type: none"> <li>• <b>Awaiting decision:</b><br/> <a href="#">PA25/05767</a>   Single storey extension to rear   2 South View Woodford Bude Cornwall EX23 9JD<br/> <a href="#">PA25/04978</a>   Replacement Rag Slate Roof – Long Barn Stanbury Manor Woodford Bude<br/> <a href="#">PA25/03276</a>   Proposed slurry lagoon (SIG)   Cory Farm Morwenstow Bude Cornwall EX23 9ST</li> <li>• <b>Cornwall Council Decision Approved/Withdrawn/Refused:</b><br/> <a href="#">PA25/03837</a>   Listed Building Consent for:- New timber door to existing open porch - Lower Cory Morwenstow Bude Cornwall EX23 9ST – <b>APPROVED WITH CONDITIONS</b><br/> <a href="#">PA25/04087</a>   Porch extension, rendering of West gable, and extension/conversion of attached garage to form annexe - The Granary Eastcott Bude Cornwall EX23 9PL - <b>APPROVED WITH CONDITIONS.</b><br/> <a href="#">PA25/03568</a>   Permission in principle for between one and three new dwellings (minimum 1 maximum 3) - Land North Of Stone Park Woodville Road Woodford Bude Cornwall EX23 9JA - <b>REFUSED</b><br/> <a href="#">PA25/00653/PREAPP</a> - Pre-application advice for proposed change of use of shop to create single dwelling. - Furze Stores Shop Morwenstow Bude Cornwall EX23 9SL – <b>ADVICE GIVEN.</b></li> <li>• <b>Pre-application advice pending:</b><br/> <a href="#">PA25/00693/PREAPP</a>   Pre-application advice for the Proposed Conversion of 'The Linhay' to a dwelling. Proposed Conversion of 'The Milking Parlour' to a dwelling. Proposed Conversion of 'The Stable' into an extension ancillary to the dwelling. Proposed Conversion of 'The Piggery' into an extension ancillary to the dwelling. Proposed Repairs and Alterations to the Grade II Manor.</li> </ul> |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |
| 23.                                                                        | Date of next monthly meeting – <b>Wednesday 15<sup>th</sup> October 2025</b> ; unless a planning meeting is required before that.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |            |                                  |            |                                        |            |                                                                |            |                                         |        |                                    |            |                                                                            |             |             |             |                      |        |                                              |             |

Meeting closed at 9.33 pm